

Proceeding

Proceeding of the pre-bid meeting of JOB CONTRACT CELL meeting held on 31.10.2022 for hiring of Highly Skilled, Skilled, Semi-skilled, Unskilled jobs (to perform different jobs related to typing, data entry, file movement, record management, field farms, fish ponds, vessel, laboratory, housekeeping, cook, cleaning, sanitation etc.) at ICAR-CIFE, Mumbai.

A pre-bid meeting was held on dated: 31.10.2022 at 11:30 AM in room no. 421, main building CIFE Campus, for discussion on tenders for the Providing Housekeeping & Misc. services uploaded on CPP Portal Vide **tender ID No. 2022_DARE_719315_1 dated: 21 Oct.,2022.**

The following members attended the meeting:

1. Shri. Rajeev Lal, Joint Secretary & Member
2. Shri B.L.Kokkula, Sr. Administrative Officer & Member
3. Shri S.V.Kasabe, Finance & Accounts Officer, Member
4. Shri Suraj Gupta, AAO (Works & Utility) & Member
5. Mr. Vijay S. Kuveskar, AAO(JCC), Member Secretary

The representatives of the following six (6) Agencies participated in the pre-bid meeting:

1. Mr.Wilson, M/s Starbic, Mumbai
2. Mr.Indraneel Pawar, M/s All Services Global Pvt.Ltd., Mumbai.
3. Mr.Aslam K.Khan, M/s Stalward, Mumbai.
4. Mr. Devdutt Kulkarni, M/s. Jagdamba Service Solution Pvt. Ltd. Mumbai.
5. Mr. Rakesh, M/s. Oriental Integrated Facility Management Pvt. Ltd. Mumbai.
6. Mr. Kiran Thorat, M/s Vishal Export Services Pvt.Ltd., Mumabi.

MINUTES OF THE MEETING:

Following points were discussed and clarified;

1. Question was asked about the scope of work as to what all services are included. It was clarified that all the details regarding the same may be seen on the Notice Inviting Tender part of the Tender documents.
2. It was asked whether firm having good experience in Housekeeping will be qualified. It was replied that the firm will be qualified on the basis of submission of all the required documents as asked in the technical bid of tender documents.

3. It was asked since the actual number of workforce is not stated in the tender document so an approximate figure could be given. It was replied that precisely approximate figure cannot be given because it is seasonal and varies from month to month depending upon institute's research requirements. However about 300 workers may be required each month by the institute (Head Office and Centers included).
4. It was asked why the labour license is required when the labour license is acquired after the award of the tender. It was replied that our Institute wants to know whether the firm is currently serving any organization or not and has valid labour licence.
5. Clarification was asked about the Tender terms and conditions in which it is stated that the wages quoted should not be lower than the present wages. It was asked whether the Vendors have to quote for Industrial rates or not. It was clarified that the institute is a unit of ICAR and its activities come under agriculture sector. However the institute strives to provide a conducive working atmosphere to the contractual workers and hence it has been decided by the competent authority, it will ensure that the wages of the workers being provided by the institute at present are not adversely affected. Hence bidders may quote rates such that the wages of contractual workers are not reduced than what they are getting at present.
6. It was asked that NIL or negligible service charges may be clarified. It was stated that necessary clarifications have already been given by the institute.
7. It was asked whether CIFE is exempted of GST or not ? It was clarified that ICAR-CIFE, Mumbai is a research Institute under Indian Council of Agricultural Research, Ministry of Agriculture and Farmer's Welfare, Government of India, New Delhi and activities of ICAR-CIFE, Mumbai comes under the purview of Service classified under Heading 9986 of Section 8 of Chapter 99 of GST Notification No.11/2017-Central Tax (Rate) dated 28th June, 2017) issued by Ministry of Finance, Govt of India.

8. Query was raised regarding the tender clause which reads that bonus or any other statutory benefits if any are to be borne by the vendor at his own level. It was replied that since ICAR-CIFE is not profit earning organization and no regular employee of this Institute is paid any bonus. The institute has however no objection if the Agency pays any such amount/bonus to its workers at its own level, out of its own resources.
9. Vendors expressed their difficulty in attaching the ITR for the financial year 2021-22. It was replied that as many firms file the Income tax return for the financial year 2021-22 somewhat late, the vendor may quote and attach provisional IT return for financial year 2021-22.
10. It was additionally clarified from our side that after the award of Contract the successful bidder will have to submit monthly bills with separate copies of EPF and ESIC challans in respect of workers employed by them at CIFE.



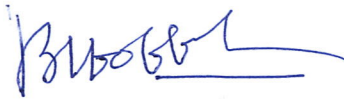
Vijay S. Kuveskar
AAO (JCC)



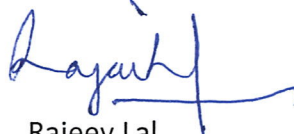
Suraj Gupta
AAO (Works & Utility)



S. V. Kasabe
Finance & Accounts Officer



B.L. Kokkula
Sr. Admn. Officer



Rajeev Lal
(Joint Secretary)

(on leave)
Munil Kumar
Chairperson (JCC)